

# Your One Stop Shop for all things people



HR Advice Online is an Australian owned and operated human resources service offering a wide range of services in all areas of HR management, including strategic, operational and training. HR Advice Online provides a range of flexible HR solutions for organisations seeking to outsource specialist services or the full HR function.

## What is included in our Membership Packages

- ✓ Support from our HR Advisory team for advice on issues specific to your business
- ✓ Access to a wide range of resources and templates to assist you through every stage of the employee lifecycle
- ✓ Educational webinars & videos
- ✓ Regular updates when legislation changes

## What membership package will suit my business?

Our membership packages cater for all sectors and organisations of varying size and scale. These services can be tailored to suit your specific needs, environment and operating framework. Below is an overview of our most popular packages.

	Freemium	Platinum	VIP
	<b>\$0</b> PER MONTH	<b>\$275</b> PER MONTH (INC GST)	<b>\$370</b> PER MONTH (INC GST)
Per Annum	\$0	\$2,950	\$3,950
Best Suited For	Businesses getting started	Businesses looking to be compliant & minimise risks	Businesses looking to achieve best practice
Issues Per Year	0 (\$345 per issue)	6	12
Level of Information	Basic	Standard	Full Access

## Need additional support outside of your membership?

HR Advice Online provide several other services which may be beneficial for your business, including:

- Safety Advice Online - offers a simple, step-by-step solution that guides businesses on all health and safety matters.
- Performance Management - simplify the process with our online performance management system.
- HR Training - including Bullying & Harassment, Leadership & Communication, Behavioural Profiling (EDISC)
- HR Consulting - including HR and Safety Audits, Contractor Agreements
- New Hire Package - everything you need when hiring a new employee in Australia

## Why HR Advice Online?

HR Advice Online offers simple, straightforward, affordable HR advice to SME business owners. Enjoy peace-of-mind, knowing friendly expert help is just a phone call or email away.



**CONTACT US TO GET STARTED – 1300 720 004**

## MEMBERSHIP PACKAGE

### What's Included?

	Freemium	Platinum	VIP
	<b>\$0</b> PER MONTH (INC GST)	<b>\$275</b> PER MONTH (INC GST)	<b>\$370</b> PER MONTH (INC GST)
Per Annum	\$0	\$2,950	\$3,950
Best Suited For	Businesses getting started	Businesses looking to be compliant & minimise risks	Businesses looking to achieve best practice
Issues Per Year	0 (\$345 + GST per issue)	6	12
Level of Information	Basic	Standard	Full Access

#### Templates Forms & how-to Guides

	Freemium	Platinum	VIP
HR Resources	✓	✓	✓
Employment Agreements		✓	✓
Parental Leave Employment Agreements		✓	✓
Induction Documents & Templates	Limited Access ✓	✓	✓
Interview Guides		✓	✓
Position Descriptions		✓	✓
Recruitment & Selection	Limited Access ✓	✓	✓
Managing Poor Performance	Limited Access ✓	✓	✓
Performance Management & Reviews	Limited Access ✓	✓	✓
Probationary Periods	Limited Access ✓	✓	✓
Awards	Limited Access ✓	✓	✓
Best Practice Guides	✓	✓	✓
Leave	Limited Access ✓	✓	✓
Pay Guides	Limited Access ✓	✓	✓
Public Holidays	✓	✓	✓
Remuneration		✓	✓
Employee Handbook		✓	✓
Policies - Standard		✓	✓
Policies - Full Suite			✓
HR Audit		✓	✓
Subcontractors		✓	✓
Volunteers			✓
Workforce Planning			✓
Support & Wellbeing		✓	✓
Termination & Separation		✓	✓
Training & Development		✓	✓

**Legislation Changes:** All memberships receive email updates when legislation changes and more importantly, notification of what this means for your business, and what you need to do to remain compliant