Creating an employee handbook takes time, money and HR expertise. We've done the hard work for you!





An employee handbook is a valuable document which outlines the policies and procedures for all employees in your business.

What options are available?

Editable employee handbook



Editable policies referenced in the employee handbook



Educational policy videos for your employees



Regular updates when legislation changes - what you need to update and when



Which package would suit my business?

Our Employee handbook packages cater for all industries and organisations of varying size and scale. These can be tailored to suit your specific needs. Below is an overview of our options.

MEMBERSHIP PACKAGE

What's Included?



	\$550 (INC GST)	
Best Suited For	Businesses getting started	
Level of Information	Standard	

\$550 (INC GST) esses getting started Standard Platinum \$750** (INC GST) Businesses looking to be compliant & minimise risks Platinum

VIP
\$950**
Businesses looking to achieve best practice
Full Access

INCLUSIONS			
Customisable employee handbook (no policies)	©	⊘	⊘
Customisable policy documentation referenced in employee handbook		②	•
Educational policy videos for employees			lacksquare
Alerts, HR Updates & The Source with the latest HR news		igstyle igytyle igytyle igytyle igytyle igytyle igytyle igstyle igytyle	②
The Source with the latest HR news	②	\bigcirc	lacksquare
12 months of policy & video updates		②	②

** \$150 per annum after first 12 months

** \$200 per annum after first 12 months