

# Ensure your OH&S practices are up to date



Want to ensure your current practices are compliant?  
Do you know how to manage an incident should one occur?  
Purchasing a business?

## This OH&S audit will help you to:

- ✓ Make sense of complex health and safety laws
- ✓ Rest easy knowing your business complies with all the relevant health and safety laws
- ✓ Build a professionally run small business

From recruitment and performance management to OH&S and workplace laws, expert guidance can make all the difference.

HR Advice Online takes the guesswork out of workplace safety issues, ensuring you comply with all relevant laws.



## Utilising our OH&S Audit Package, we'll provide you with an overview of:

- Current OH&S procedures & practices for your business
- Current OH&S Policies, including WH&S policy, Bullying & Harassment and Office Safety Procedures
- Safety Fact Sheets, including Electrical Safety, Amenities & Facilities and WH&S Signage
- Record keeping - Incident Reports, Workstation Assessments and Evacuation Exercise Records
- Compliance with applicable Award/s, Fair Work Act and related employment legislation

**You will receive a detailed OH&S Audit Report that identifies any gaps or risks with advice on how to fix them.**

## Why HR Advice Online?

HR Advice Online offers simple, straight forward, affordable HR and Safety advice to SME business owners. Enjoy peace-of-mind, knowing friendly expert help is just a phone call or email away.



**CONTACT US TO GET STARTED – 1300 720 004**