

Ensure your HR practices are up to date



Want to ensure your current practices are compliant?
Not sure if you're employing people under the correct Award and conditions?
Purchasing a business?

This HR audit will help you to:

- ✓ Make sense of complex employment laws
- ✓ Rest easy knowing your business complies with all the relevant employment laws
- ✓ Build a professionally run small business

From recruitment and performance management to OH&S and workplace laws, expert guidance can make all the difference.

HR Advice Online takes the guesswork out of HR and workplace safety issues, ensuring you comply with all relevant laws.



Utilising our HR Audit Package, we'll provide you with an overview of:

- Current HR procedures & practices across all stages of the employee lifecycle
- Current HR Policies, including employee handbook
- Employment documentation, including job description
- Record keeping practices, including employee profiles
- Compliance with applicable Award/s, Fair Work Act and related employment legislation, any other industrial instruments such as an EBA

You will receive a detailed HR Audit report that identifies any gaps or HR risks with advice on how to fix them.

Why HR Advice Online?

HR Advice Online offers simple, straight forward, affordable HR advice to SME business owners. Enjoy peace-of-mind, knowing friendly expert help is just a phone call or email away.



CONTACT US TO GET STARTED – 1300 720 004