

Thanks to HR Advice Online, our company has established a set of HR policies and procedures based on the documentation provided to us. Throughout the initial set up process and continuing to this day, HR Advice Online provided us with the highest quality service in the way of excellent response times & quality documentation. The service provided was very easy to understand and apply to our business needs. Thanks again for all of your help and assistance.

Mark Ainley
Ainley Projects

HR Advice Online have been the best value for money and insurance against future employment issues for our company. As specialists in the field they have the answers to your questions on the phone or via their excellent easy to use website with letters, agreements and more. Our past experience with expensive legal challenges relating to HR issues have taken up valuable management hours and even worse diverted our attention away from the real task at hand of running a business. We would urge any business owner who is not a HR specialist to take advantage of the services offered by HR Advice Online.

Ian Oldstein
Bennetts Real Estate



Advice For Any HR Situation



HR Advice Online is an Australian owned and operated human resources service offering a wide range of services in all areas of HR management, including strategic, operational and training. HR Advice Online provides a range of flexible HR solutions for organisations seeking to outsource specialist services or the full HR function.

HR Advice Online caters for all sectors and organisations of varying size and scale. Our services can be tailored to your organisation according to your specific needs, environment and operating framework, providing best practice across the complete employee lifecycle from recruitment to exit.

Why HR Advice Online?

When businesses grow, they inevitably require some Human Resources support. Sometimes choosing to "go it alone", they develop their own solutions, often resulting in non-compliance, which can cost business owners vast sums of money in lost revenue and penalties. We are passionate about our online HR solution which gives owners and managers peace of mind, confidence, security, consistency in delivery and customised compliance.

Call us to discuss your HR needs

1300 720 004
advice@hradviceonline.com.au
www.hradviceonline.com.au



Your One Stop Shop for all HR matters

www.hradviceonline.com.au

What is HR Advice Online?

Developed by a team of Human Resource Specialists, HR Advice Online provides a simple outsourced solution that will support you with all staff issues throughout the complete employee lifecycle; from recruitment, to managing performance, navigating specific issues and ending employment. With easy access to professional help, you can gain the peace of mind that comes with knowing your business is compliant. Not having the right advice at the right time can cost you money.

What is included in the Packages?

Access to the HR team for advice on issues specific to your business

As a client you have access to our qualified HR team to help you navigate your way through issues and challenges you may have with your staff. One of our consultants will help resolve your issue swiftly, with minimum fuss and jargon so that you can get back to business. If required, we can even come to you for on-site support.

Access to a wide range of resources

You gain access to downloadable forms, checklists, processes, templates and a range of other documents to support you through the complete employee lifecycle. Insert your company name and logo into our customisable templates and they are ready to use.

Regular updates when legislation changes

We send you email notifications when legislation changes, explaining what this means for you and your business, and providing advice on what you need to implement to remain compliant.

How do I sign up?

You can sign up to become a member at our website

www.hradviceonline.com.au

Once your payment is processed, you will receive access to client-only resources on our website and email notifications when legislation changes.

HR Advice Online Packages

	Platinum	VIP	Custom
	\$234.00 PER MONTH (INC GST)	\$329.00 PER MONTH (INC GST)	\$329.00 PER MONTH PLUS* (INC GST)
Per Annum	\$2,495	\$3,495	\$3,495 plus*
Best Suited For	Businesses looking to be compliant & minimise risks	Businesses looking to achieve best practice	Businesses looking to achieve best practice and require on-site support
Issues Per Year	6	12	12
Level of Information	Standard	Full Access	Full Access

*Contact us to discuss your requirements

HR Documentation & Information (A general guide to the content available)

Letters of Offer	Templates including Permanent, Casual, Permanent Part time, Maternity Leave
Handbook	Complete employee handbook including policies that you can adapt for your business
Policies	Including Leave Policy, Workplace Bullying & Harassment, Vehicle Policy, Social Media & Internet Usage, Privacy Policy and more
Performance	Positions Description template, Performance Review forms, Disciplinary Process & Warning Letter templates
Checklists	Including Recruitment, Induction, Reference Check, Termination, Exit Interview
Awards	Access to up to date awards and email alerts when they are updated
Legislation	Email Updates & Notifications
Advice	Phone and Email Issue Resolution
On-site Support	Customised on-site support at the level you require*